PERSONNEL VACANCY
Edwardsville Community Unit School District #7

FY: 20-037

DATE: October 4, 2019

POSITION DESCRIPTION

Job Title
GROUNDKEEPER

Location: District

Job Description: See reverse

Terms: 12 month position

Hours: 8 hours per day

Salary: $13.51 - $14.42 per hour

Qualifications Required:
* Superior work habits and ethics – self-motivated
* Ability to effectively communicate with co-workers and grounds foreman
* Ability to work independently
* Knowledge of and ability to perform all duties as listed

Contingent Upon: Board approval

Closing Date for Application: October 11, 2019 or until filled

Print Application and Submit to:
www.ecusd7.org/departments/personnel Application/Forms; Classified

Dr. Nancy Spina
Assistant Superintendent/Personnel
Edwardsville Community Unit School District 7
708 St. Louis Street
Edwardsville, IL 62025

The Edwardsville Community Schools offer employment without regard to race, Color, creed or religion, age, sex, national origin, or handicap

PLEASE POST
GROUNDKEEPER JOB DESCRIPTION
EDWARDSVILLE COMMUNITY UNIT SCHOOL DISTRICT #7

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES:

1. Maintenance of grounds
2. Cuts and maintains grass
3. Trim, prune and spray bushes/trees/shrubs
4. Trims and edges
5. Maintains and repairs irrigation system
6. Performs landscaping
7. Applies pesticides, fertilizer and other chemicals
8. Prepares and marks athletic fields
9. Maintains sidewalks and parking lots, including sealing, painting and marking, patching and repairs
10. Snow removal
11. Regularly services and maintains vehicles and equipment
12. Repairs and replaces signage/fences
13. Any and all other duties assigned by a Supervisor regardless of whether or not such duties are included in this job description

MINIMUM QUALIFICATIONS:

1. Superior work habits and ethics – self motivates
2. Ability to work well with administration, students, faculty and staff
3. Ability to work independently and ensure timely completion of work orders
4. Ability to perform all duties of the position
5. Has passed pesticide examine and can do right of ways, ornamental and turf-grass spraying

ESSENTIAL PHYSICAL REQUIREMENTS:

1. Lifting, pulling, pushing and moving items (some in excess of 100 pounds) on an occasional basis
2. Lifting, pulling, pushing and moving items (20 to 40 pounds) on a regular and repetitive basis
3. Emptying trash cans and carts on a regular and repetitive basis (between 5 and 40 pounds)
4. Carrying/moving scrub buckets containing up to 3 gallons of water (24+ pounds)
5. Reaching on a regular and repetitive basis over head and below knees
6. Stooping, kneeling, bending action on a regular and repetitive basis
7. Cleaning restroom surfaces on a daily/regular basis requiring stooping, kneeling, bending and hand scrubbing of all surfaces
8. All tasks require extensive use of hands including repetitive gripping, grasping, lifting, manipulation of tools, etc. and the ability to ambulate independently and lift significant weight and sized items
9. Operate tractors, riding lawn mowers and all other equipment necessary to perform the job duties