The Board of Education of Community Unit School District No. 7 Madison County, Edwardsville, Illinois met in regular session at 7:37 p.m. at Woodland Elementary, 59 S. State Route 157, Edwardsville, IL 62025 on Monday, September 23, 2019. President Jill Bertels presided over the meeting. The following members answered roll call: Terri Dalla Riva, Lelan Olsen, Deb Pitts, Jennifer Brumback, John McDole, Katie Robberson and Jill Bertels. Also in attendance were: Dr. Jason Henderson, Superintendent; Nancy Spina, Assistant Superintendent of Personnel; Dave Courtney, Assistant Superintendent of Business Operations; Bill Miener, Director of Technology; Craig Bosomworth, Technology; Channel 10 Technician; Julia Biggs, Reporter for The Intelligencer; and Carey Francis, Secretary to the Superintendent.

Other administrators present were: Steve Stuart, Lori Compton, Adam Garrett, Kiersten Saenz, Jennifer Morgan, Julie Matarrelli, Erin Foley, Tanya Patton, Beth Crumbacher, Allen Duncan, Jasen Foster, Andrew Gipson, and Anthony McNeill.

**Welcome to Visitors**

President Jill Bertels welcomed visitors and guests.

**Recognition of Those Wishing to Make Brief Statements**

Kenneth Rodgers, District 7 parent, expressed his concern with the discontinuance of District 7 speech services provided at the SIUE Early Childhood center. Mr. Rodgers asked the Board members why the agreement was discontinued and if they would consider restoring these services.

**Minutes approved:**

John McDole moved for approval the minutes from the regular meeting held on September 9, 2019 and Terri Dalla Riva seconded the motion.

Roll Call:
Ayes – **McDole, Dalla Riva, Pitts, Olsen, Brumback, Robberson, Bertels** Carried 7-0
Board Committees, Special Committees

Terri Dalla Riva, Policy Committee Chair, reported that the Policy Committee met earlier this evening in open session to approve revisions to Board Policy 502:2: Bullying, Intimidation and Harassment of Students Prohibited and to approve the September 5, 2019 meeting minutes which will be presented later to the full board.

Lelan Olsen, Personnel Committee Chair, reported that the Personnel Committee met earlier this evening in open session to approve the action items on the agenda which will be presented later to the full board for approval.

Terri Dalla Riva, Finance Committee Chair, reported that the Finance Committee met earlier this evening in open session to approve the following which will be presented later to the full board for approval:

- 2018-2019 District 7 Audit
- 2019-2020 Budget Resolution
- 2019-2020 District 7 Budget
- August 26, 2019 Finance Committee Meeting Minutes

Mr. Jim Torti, Partner of Schowalter & Jabouri, P.C., presented his 2018-2019 Audit Report to the committee.

Superintendent’s Report:

Dr. Henderson reported on the following:

- Monday, September 30, 2019 will be the first Technology Committee meeting. Teachers will be sharing thoughts on where technology in District 7 is headed, what types of devices should be used and professional development timelines.

- Dr. Henderson updated the Board on his plan for the Strategic Planning Committee. Due to the overwhelming interest in joining this committee, Dr. Henderson is working to establish sub-committees to allow additional Board Member, community member and teacher involvement. Board members shared their approval of the plan.

- Dr. Henderson addressed parental concerns with the IASB discussing a program to approve teachers carrying fire arms in schools. It has been recommended that District 7 send a Board member to the November 2019 IASB conference to be present at the delegate convention. A discussion between Dr. Henderson and the Board members took place regarding the importance of Board Member professional development and having annual representation at the IASB Conference. The decision was made to move forward with selecting a Board member to attend the IASB Conference this November.
ACTION CONSIDERATIONS:

A.C. 19-28 - Approval of Personnel

A motion was made by Lelan Olsen and seconded by Jennifer Brumback to approve the personnel action items.

I. DISCUSSION ITEMS

1. **Marianne Smith**: has been subbing as a Cafeteria Worker at Liberty Middle School since September 5, 2019. When she is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

2. **Barbara Quade**: has been subbing as a Cafeteria Worker at Albert Cassens Elementary School since September 13, 2019. When she is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

3. **LaToya McNeal**: has been subbing as a Cafeteria Worker at Edwardsville High School since September 16, 2019. When she is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

4. **Linda Atkins**: has been subbing as a Cafeteria Worker at Edwardsville High School since September 16, 2019. When she is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

5. **Jacqueline Anderson**: has been subbing as a Program Assistant at Woodland Elementary School since September 16, 2019. When she is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

II. ACTION ITEMS

A. It is recommended that the following classified resignations be accepted:

1. **Christine Speciale-Pickford**: 7 hour Program Assistant, Goshen Elementary School; effective October 11, 2019.

2. **Jittithorn Fujinoki**: 7 hour Program Assistant, Leclaire Elementary School; effective September 9, 2019.

3. **Barry Young**: 2.5 hour Monitor, Woodland Elementary School; effective September 27, 2019.

4. **Lisa White**: 4.5 hour Cafeteria Worker, Columbus Elementary School; effective September 24, 2019.
5. **Chelsey Griffin**: 7 hour Program Assistant, Albert Cassens Elementary School; effective September 27, 2019.

B. It is recommended that the following classified retirement be accepted:

1. **Lance Wellener**: 8 hour, 12 month Head Custodian, Hadley House; effective January 2, 2020.

C. It is recommended that the following classified transfers be accepted:

1. **Donna Hess**: from 5 hour Cafeteria Worker, Liberty Middle School; to 4 hour Cafeteria Worker, Liberty Middle School; effective September 5, 2019.

2. **Karen Raphael**: from 7 hour Cafeteria Worker, Edwardsville High School; to 5.75 hour Cafeteria Worker, Edwardsville High School; effective September 16, 2019.

D. It is recommended that the following classified candidates be employed:

1. **Marianne Smith**: 5 hour Cafeteria Worker, Liberty Middle School; Step 1, $10.13 per hour; effective September 24, 2019.

2. **Barbara Quade**: 6 hour Cafeteria Worker, Albert Cassens Elementary School; Step 3, $10.37 per hour; effective September 24, 2019.

3. **LaToya McNeal**: 7 hour Cafeteria Worker, Edwardsville High School; Step 1, $10.38 per hour including stipend; effective September 24, 2019.

4. **Linda Atkins**: 7 hour Cafeteria Worker, Edwardsville High School; Step 2, $10.25 per hour; effective September 24, 2019.

5. **Jacqueline Anderson**: 7 hour Program Assistant, Woodland Elementary School; Step 1, $10.60 per hour; effective September 24, 2019.

E. It is recommended that the following certified change in retirement be approved:

1. **Judy Cullen**: Special Education Teacher, Edwardsville High School; from the end of the 2020-2021 school year to the end of the 2019-2020 school year.

F. It is recommended that the following exempt candidates be employed:

1. **Nakia Smith**: 5.5 hour Kid Zone Site Counselor, Woodland Elementary School; $10.00 per hour; effective September 5, 2019.

2. **Emmaline Eyrich**: 5.5 hour Kid Zone Site Counselor, Nelson Elementary School; $10.00 per hour; effective September 5, 2019.

3. **Sarah Blume**: 5.5 hour Kid Zone Site Counselor, Goshen Elementary School; $10.00 per hour; effective September 13, 2019.
4. **Kasey Lane**: 5.5 hour Kid Zone Site Counselor, Albert Cassens Elementary School; $10.00 per hour; effective September 13, 2019.

5. **Tiffany Bonner**: 5.5 hour Kid Zone Site Counselor, Leclaire Elementary School; $10.00 per hour; effective September 13, 2019.

G. It is recommended that the following persons be approved for stipends for the 2019-2020 school year as indicated:

1. **Christopher Kernan**: Assistant Musical Director, Edwardsville High School.
2. **Kaitlyn Talley**: FIT/GO, Liberty Middle School.
3. **Anthony Ciccarelli**: Intramural Spring Tennis Coach, Lincoln Middle School.

H. It is recommended that the following person be approved as substitute teachers for the 2019-2020 school year:

Anna Chaffin  Joshua Huelsmann  
Edward Cook  Felicia McClew  
Rebecca Hartmann  Taran McKey

I. The All Administrator and Certified Staff Compensation Report for the fiscal year ended June 30, 2019 and was presented to the Board of Education.

Roll Call:  
Ayes – Olsen, Brumback, Dalla Riva, Pitts, McDole, Robberson, Bertels  Carried 7-0

**A.C. 19-29 – Approval of September Bills**

A motion was made by Terri Dalla Riva and seconded by Deb Pitts to approve the September bills in the amount of $1,206,359.84.

Roll Call:  
Ayes – Dalla Riva, Pitts, Olsen, Brumback, McDole, Robberson, Bertels  Carried 7-0

**A.C. 19-30 – Approval of District’s 2018-2019 Audit**

Dave Courtney introduced Mr. Jim Torti, Partner with Schowalter & Jabouri, P.C., to present the results of the 2018-2019 audit.

Terri Dalla Riva thanked Mr. Torti for attending this evening as well as for his expertise and years of services with District 7.

A motion was made by Terri Dalla Riva and seconded by Lelan Olsen to approve the District’s 2018-2019 audit as performed by Schowalter & Jabouri, P.C.
Pursuant to Section 5/2-3.17a of the Illinois School Code, the State Board of Education requires that an audit be made of the financial statements of all accounts, funds, and other moneys in the care, custody or control of the Regional Superintendent of Schools. The audit is to be performed as of June 30th of each fiscal year. Mr. Jim Torti was the partner responsible for the District’s 2018-2019 audit.

Included with the audit is a copy of the auditor’s report to the Board of Education.

Our auditors did not issue a management letter for the 2018-2019 audit. Our auditors concluded there were no issues or concerns related to the audit or the District’s overall operations and internal control that should be reported to the Board of Education and administration.

Roll Call:
Ayes – Dalla Riva, Olsen, Pitts, Brumback, McDole, Robberson, Bertels Carried 7-0

A.C. 19-31 – Approval of 2019-2020 Budget Resolution

A motion was made by Terri Dalla Riva and seconded by Katie Robberson to approve and sign the budget resolution relating to the 2019-2020 budget.

This resolution is adopted annually by the Board of Education and allows for the salaries of maintenance, grounds or custodial employees and the costs of fuel, lights, gas, water, telephone services and custodial supplies and equipment or any one or more of the preceding items to be paid from the tax levied for operations and maintenance purposes.

Roll Call:
Ayes – Dalla Riva, Robberson, Pitts, Olsen, Brumback, McDole, Bertels Carried 7-0

A.C. 19-32 – Approval of the 2019-2020 District 7 Budget

A motion was made by Terri Dalla Riva and seconded by Lelan Olsen to approve the adoption of the 2019-2020 District budget and sign the ISBE budget cover sheet.

At the August 12, 2019 board meeting, the Board of Education approved display of the tentative budget for the 2019-2020 school year. The budget process requires that a proposed budget be placed on display 30 days prior to board adoption. The tentative budget has, in fact, been on public display since August 22, 2019 … meeting the 30 day requirement.

As required by school code, public hearings on the budget were held on Monday, September 23, 2019 at 10:00 a.m. at Hadley House and Monday, September 23, 2019 at 6:00 p.m. at Woodland Elementary School prior to the regularly scheduled board meeting. The budget has also been discussed and reviewed with the Finance Committee.
As a result of the passage of Proposition E in April 2017, the District had a balanced budget for the 2018-2019 school year in the Education Fund for the first time since the 2007-2008 school year. The District “paid down” a large portion of the Education Fund negative fund balance by June 30, 2019.

The 2019-2020 budget projects that the District will “pay off” the remaining Education Fund (debt) negative fund balance during the school year and is projected to have a positive fund balance of approximately $2.5 million by June 30, 2020.

In addition, as a result of again having a balanced budget, the District will not have to transfer tax levy funding from the Working Cash Fund ($724,000) to the Education Fund – allowing the Working Cash Fund balance to increase to over $1.4 million by June 30, 2020.

Roll Call:
Ayes – Dalla Riva, Olsen, Pitts, Brumback, McDole, Robberson, Bertels Carried 7-0

A.C. 19-33 – Approval of Middle School and High School Activity Funds

A motion was made by Deb Pitts and seconded by Katie Robberson to approve the operation of the middle school and high school activity funds for the 2019-2020 school year.

Per Section 10-20.19(3), “the board of education or a representative of the board of education shall have the following responsibilities … to approve the establishment and purpose of each student activity fund…."

The middle school and high school activity funds that are to be operated during the 2019-2020 school year are included on the attached list. The list incorporates the activity fund name, the planned sponsor for the school year and the purpose of the activity fund.

Roll Call:
Ayes – Pitts, Robberson, Dalla Riva, Olsen, Brumback, McDole, Bertels Carried 7-0

A.C. 19-34 – Approval of District 7 Policy 502.2: Bullying, Intimidation and Harassment of Students Prohibited Revisions

A motion was made by John McDole and seconded by Jennifer Brumback to approve revisions to the following District 7 Board policy; Board Policy 502.2: Bullying, Intimidation and Harassment of Students Prohibited.

The Policy Committee met on Monday, September 23, 2019, for the purpose of reviewing the proposed policy revisions in order to comply with the requirements set forth in the Illinois School Code, 105 ILCS 5/27-23.7, which requires a bullying policy be submitted to the Illinois State Board of Education by September 30, 2019.
Dr. Henderson presented and reviewed the Board policy recommended for revision as a first and second reading before the Board of Education.

Roll Call:
Ayes – McDole, Brumback, Dalla Riva, Pitts, Olsen, Robberson, Bertels Carried 7-0

Discussion
none

Information Items
none

Other Business
Terri Dalla Riva asked Dave Courtney to provide an update on the sale of property on N. Kansas, the old church manse. Mr. Courtney informed the Board he will be meeting with the District’s attorney tomorrow, September 24, 2019, to finalize all legal aspects of the pending sale.

Brief Questions from the Public
none

Questions and Announcements From the Board
John McDole thanked Administrators for submitting their School Reports to the Board. Mr. McDole acknowledged and congratulated Hamel Elementary School’s upcoming 50th anniversary celebration on October 18th.

Adjournment:
At 8:20 p.m. a motion was made by Deb Pitts and seconded by Lelan Olsen to adjourn the meeting. All members present (7) were in favor and the motion carried.

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President

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Secretary