The Board of Education of Community Unit School District No. 7 Madison County, Edwardsville, Illinois met in regular session at 7:45 p.m. at Woodland Elementary, 59 S. State Rte. 157, Edwardsville, IL 62025 on Tuesday, November 13, 2018. President Monica Laurent presided over the meeting. The following members answered roll call: Jill Bertels, Paul Pitts, Terri Dalla Riva, Lelan Olsen, Deb Pitts, Nekisha Williams Omotola and Monica Laurent. Also in attendance were: Dr. Lynda Andre, Superintendent; Nancy Spina, Assistant Superintendent of Personnel; Dave Courtney, Assistant Superintendent of Business Operations; Craig Bosomworth, Technology; Channel 10 technician; Julia Biggs, Reporter for The Intelligencer; and Diane Walkenbach, Secretary to the Superintendent.

Other administrators present were: Dennis Cramsey, Tanya Patton, Beth Jacobs, Julie Matarelli, Curt Schumacher, Cornelia Smith, Matt Sidarous, Rich Fore, Beth Renth, Kiersten Saenz, Ryan Ketchum, Beth Crumbacher, Andrew Gipson, Steve Stuart, Adam Garrett, and Tara Fox.

Welcome to Visitors

President Monica Laurent welcomed visitors and guests.

Student Recognition

Nancy Spina, Assistant Superintendent of Personnel, introduced the students, and Dr. Andre and Paul Pitts recognized the recipients for the November “Do the Right Thing” award.

Recognition of Those Wishing to Make Brief Statements

none

Minutes approved:

Terri Dalla Riva moved for approval the minutes from the regular meeting held on October 22, 2018 and Paul Pitts seconded the motion.

Roll Call:
Ayes – Dalla Riva, Paul Pitts, Bertels, Olsen, Deb Pitts, Omotola, Laurent  Carried 7-0
Paul Pitts moved for approval the minutes of the special meetings held on September 19, 2018; September 27, 2018; and October 3, 2018 and Deb Pitts seconded the motion.

Roll Call:
Ayes – Paul Pitts, Deb Pitts, Bertels, Dalla Riva, Olsen, Omotola, Laurent     Carried 7-0

Board Committees, Special Committees

Jill Bertels, Personnel Committee Chair, reported that the Personnel Committee met earlier this evening in open session to approve the action items on the agenda which will be presented later to the full board for approval.

Terri Dalla Riva, Finance Committee Chair, reported that the Finance Committee met earlier this evening to approve a resolution regarding estimated amounts necessary to be levied for the year 2018 (2019-2020 school year) and to approve the September 24, 2018 Finance Committee Meeting Minutes.

President Laurent reported that the Policy Committee will meet in January. The committee consists of Paul Pitts, Jill Bertels, and Nekisha Williams Omotola.

Superintendent’s Announcements:

This past weekend was a very busy one. The EHS Band Boosters Annual Craft Fair brought thousands of visitors to the campus and the community.

The EHS Drama Department performed “Noises Off” as their fall production.

The EHS varsity football team traveled to Lincoln-Way East last Saturday to play in the quarter finals of the state football playoffs.

Middle School students were in the Veterans Day parade.

All schools will hold parent-teacher conferences beginning Monday evening, Tuesday afternoon and evening, and Wednesday morning. Parents were emailed information about scheduling a conference with their child’s teacher this afternoon for those who have not set up a time.

Students will be in attendance on Monday, November 19 and then off Tuesday-Friday for Thanksgiving break. School resumes on Monday, November 26 in all District 7 schools.

On behalf of the faculty and staff of District 7, we wish everyone a relaxing Thanksgiving holiday!
ACTION CONSIDERATIONS:

A.C. 18-39- Approval of Personnel

A motion was made by Paul Pitts and seconded by Deb Pitts to approve the personnel action items.

I. DISCUSSION ITEMS

1. **Alana Henfling**: has been subbing as a Program Assistant at Worden Elementary School since September 4, 2018. When she is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

2. **Andrew Quigley**: has been subbing as a Program Assistant at Worden Elementary School since November 5, 2018. When he is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

3. **Meaghan Scannell**: has been subbing as a Program Assistant at Liberty Middle School since October 30, 2018. When she is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

4. **Lane Gregory**: has been subbing as a Groundskeeper for District 7 since October 15, 2018. When he is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

II. ACTION ITEMS

A. It is recommended that the following classified resignations be accepted:

1. **Sommer Walker**: 7 hour Extraordinary Care Assistant, Lincoln Middle School; effective October 24, 2018.

2. **Tara Spinks**: 6.5 hour School Safety Officer, Goshen Elementary School; effective October 26, 2018.

3. **Naira Muradyan**: 2.5 hour Monitor, Leclaire Elementary School; effective October 30, 2018.

B. It is recommended that the following classified transfers be approved:

1. **Christina Bare**: from 7 hour Program Assistant, Worden Elementary School; to 7 hour Program Assistant, Goshen Elementary School; effective November 5, 2018.

2. **Chelsey Griffin**: from 3 hour Monitor, Glen Carbon Elementary School; to 7 hour Program Assistant, Albert Cassens Elementary School; effective November 14, 2018.
C. It is recommended that the following classified candidates be employed:

1. **Alana Henfling**: 7 hour Program Assistant, Worden Elementary School; PARA, Step 2, $10.50 per hour; effective November 14, 2018.

2. **Andrew Quigley**: 7 hour Program Assistant, Worden Elementary School; Degreed/Certified; Step 2; $11.54 per hour; effective November 14, 2018.

3. **Meaghan Scannell**: 7 hour Program Assistant, Liberty Middle School; PARA, Step 2, $10.50 per hour; effective November 14, 2018.

4. **Lane Gregory**: 8 hour, 12 month Groundskeeper, for District 7; Step 1, $13.41 per hour; effective November 14, 2018.

D. It is recommended that the following certified paid and unpaid leaves be approved:

1. **Scott Smith**: Spanish Teacher, Lincoln Middle School; Paternity/Child Care Leave beginning approximately November 9, 2018; returning approximately November 26, 2018.

2. **Susan Boduch**: Math Teacher, Liberty Middle School; Maternity/Child Care Leave beginning approximately March 27, 2019; returning at the beginning of the 2019-2020 school year.

3. **Jill Thomas**: First Grade Teacher, Leclaire Elementary School; Maternity/Child Care Leave beginning approximately April 1, 2019; returning at the beginning of the 2019-2020 school year.

E. It is recommended that the following exempt resignation be accepted:

1. **Amri Wilder**: 5.5 hour Kid Zone Site Counselor, Leclaire Elementary School; effective November 5, 2018.

2. **Taylor Angle**: 5.5 hour Kid Zone Site Counselor, Hamel Elementary School; effective November 9, 2018.

3. **Hayleigh Lutz**: 5.5 hour Kid Zone Site Counselor, Goshen Elementary School; effective November 15, 2018.

4. **Meghan Boyles**: 5.5 hour Kid Zone Site Counselor, Goshen Elementary School; effective November 16, 2018.

F. It is recommended that the following exempt candidate be employed:

1. **Whitnee Blake**: 5.5 hour Kid Zone Site Counselor; Glen Carbon Elementary School; $10.00 per hour; effective November 1, 2018.

G. It is recommended that the following stipend resignation be accepted:

1. **Abby Commerford**: Girls Golf Head Coach, Edwardsville High School; effective October 19, 2018.
H. It is recommended that the following persons be approved for a stipend for the 2018-2019 school year as indicated:

1. **Sherri Schafer**: Boys & Girls Bowling Assistant Coach, Edwardsville High School.

I. It is recommended that the following persons be approved as substitute teachers for the 2018-2019 school year:

<table>
<thead>
<tr>
<th>Kathleen Almos</th>
<th>Susan Liening</th>
<th>Chrisoula Siampos</th>
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<tbody>
<tr>
<td>Nicole Fields</td>
<td>Katherine Robberson</td>
<td>Oliver Wiest</td>
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Roll Call:
Ayes – **Paul Pitts, Deb Pitts, Bertels, Dalla Riva, Olsen, Omotola, Laurent** Carried 7-0

**A.C. 18-40 – Approval of November Bills**

A motion was made by Terri Dalla Riva and seconded by Lelan Olsen to approve the November bills in the amount of $468,563.99.

Roll Call:
Ayes – **Dalla Riva, Olsen, Bertels, Paul Pitts, Deb Pitts, Omotola, Laurent** Carried 7-0

**A.C. 18-41 – Approval of 2018 Tax Levy Estimate**

A motion was made by Terri Dalla Riva and seconded by Jill Bertels to approve and sign the “Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 2018”.

The Truth in Taxation Act (35 IL CS 200/18-55 et seq. created by Public Act 82-102 effective 7/29/81) requires that “…At least 20 days prior to the adoption of its aggregate levy, the local board of education shall estimate the dollar amount of the aggregate levy for the current year …”

The Act continues by stating that “Any district proposing to increase its aggregate levy more than 105 percent of its prior year’s extension, exclusive of election costs, must publish a notice, as prescribed by law, in a newspaper of general local circulation.” The District’s aggregate levy excludes debt service.

The Act requires that a public hearing be set no more than 14 days or less than 7 days after publication of the notice.

The aggregate levy estimate for 2018 does not exceed 105 percent of the prior year’s extension. Therefore, no public meeting or hearing is required.

The “Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 2018” is the formal document to be signed by the Board approving District #7’s estimated dollar
amounts of the aggregate levy for 2018. The Finance Committee has reviewed the 2018 tax
levy estimate.

A request for the Board to adopt the final tax levy by resolution will be made at the
December 17, 2018 board meeting.

Roll Call:
Ayes – Dalla Riva, Bertels, Paul Pitts, Olsen, Deb Pitts, Omotola, Laurent Carried 7-0

A.C. 18-42 – Approval of Disposal of Verbatim Recordings from the Board of
Education’s Closed Session Meetings Held from March 27, 2017 through May 8, 2017

A motion was made by Jill Bertels and seconded by Lelan Olsen to approve the disposal of
verbatim recordings from the Board of Education’s closed session meetings held from

Verbatim recordings of closed sessions may be disposed of without notification or approval of
the Local Records Commission or the State Archivist under the Local Records Act or the
State Records Act no less than eighteen months after the date of the closed session meeting.
However, the board must approve the disposal of the particular recording and must approve
the minutes of the closed session that meets the written minute requirements of the Open
Meetings Act. Since the Board of Education has already approved the minutes from these
meetings as required by law, it is recommended that the Board of Education authorize the
disposal of the verbatim recordings from the Board’s closed session meetings held from

Roll Call:
Ayes – Bertels, Olsen, Paul Pitts, Dalla Riva, Deb Pitts, Omotola, Laurent Carried 7-0

Discussion

Jim Helton, Illinois Association of School Boards, discussed the vacancy brochure and
planning dates with the Board Members for interviewing candidates for the Superintendent’s
vacancy. The deadline to apply for the position is noon on December 20, 2018.

Information Items

none

Other Business

none
Brief Questions from the Public

none

Questions and Announcements From the Board

Paul Pitts announced that he will not be seeking re-election for the Board in the Spring of 2019. He thanked everyone for their support over the years.

Adjournment:

At 8:40 p.m. a motion was made by Nekisha Williams Omotola and seconded by Deb Pitts to adjourn the meeting. All members present (7) were in favor and the motion carried.

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President

_______________________________
Secretary