The Personnel Committee of Community Unit School District #7, Madison County, Edwardsville, Illinois, consisting of Jill Bertels, Paul Pitts and Lelan Olsen met in person at 6:05 p.m. in open session at Woodland Elementary, 59 S. State Rte. 157, Edwardsville, IL 62025 on Monday, February 11, 2019.

Others present were: Monica Laurent, Board President; Terri Dalla Riva, Board Member; Deb Pitts, Board Member; Nekisha Williams Omotola; Board Member; Dr. Lynda Andre, Superintendent; Nancy Spina, Assistant Superintendent of Personnel; Dave Courtney, Assistant Superintendent of Business Operations; Bill Miener, Director of Technology; and Diane Walkenbach, Secretary to the Superintendent.

Roll Call: Bertels, Paul Pitts, Olsen

Lelan Olsen moved and Paul Pitts seconded the motion to adjourn to closed session to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body and to review and discuss closed session minutes from January 28, 2019.

Ayes: Olsen, Paul Pitts, Bertels

The meeting adjourned to closed session.
The meeting reconvened to open session.

Lelan Olsen moved and Paul Pitts seconded the motion to approve the personnel agenda as presented relating to the appointment, employment, compensation, dismissal or resignation of employees (see attached).

Ayes: Olsen, Paul Pitts, Bertels

Paul Pitts moved and Lelan Olsen seconded the motion to approve the minutes from the January 28, 2019 meeting.

Ayes: Paul Pitts, Olsen, Bertels

There being no further business, a motion to adjourn was made by Paul Pitts and seconded by Lelan Olsen.

Hearing no other discussion, the meeting was adjourned at 6:17 p.m.

Personnel Chairperson
I. DISCUSSION ITEMS

1. **Devorah Bode**: has been subbing as a Program Assistant at Lincoln Middle School since January 22, 2019. When she is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

II. ACTION ITEMS

A. It is recommended that the following classified resignations be accepted:

1. **Michaela Fellers**: 8 hour Evening Custodian, Albert Cassens Elementary School; effective February 12, 2019.

2. **Carla Zimmer**: 8 hour, 10 month Secretary A – Financial/Bookkeeper; Lincoln Middle School; effective February 15, 2019.

B. It is recommended that the following classified candidates be employed:

1. **Devorah Bode**: 7 hour Program Assistant, Lincoln Middle School; PARA, Step 2, $10.50 per hour; effective February 12, 2019.

2. **Caleb Carnes**: 6.5 hour Cafeteria Worker, Edwardsville High School; Part-time, Step 1, $10.03 per hour; effective February 12, 2019.

C. It is recommended that the following certified resignations be accepted:

1. **Stephanie Preston**: Speech/Language Pathologist, Leclaire Elementary School; effective at the end of the 2018-2019 school year.

2. **Ryan Ketchum**: Assistant Principal, Edwardsville High School South; effective at the end of the 2018-2019 school year.

D. It is recommended that the following certified retirements be accepted:

1. **Tonya Gurley**: Fifth Grade Teacher, Worden Elementary School; effective at the end of the 2022-2023 school year.

E. It is recommended that the following certified paid and unpaid leave be approved:

1. **Melissa Banker**: Vocal Music/Orchestra Teacher, Liberty Middle School; Maternity/Child Care Leave beginning approximately April 23, 2019; returning at the beginning of the 2019-2020 school year.

F. It is recommended that the following exempt transfer be approved:

1. **Carey Francis**: from 8 hour, 12 month Exempt Secretary, Personnel Office; to 8 hour, 12 month Exempt Secretary to the Superintendent/Board of Education Secretary; $52,500 annual salary; effective February 12, 2019.
G. It is recommended that the following exempt candidates be employed:

1. **Michael Ingram**: 5.5 hour Kid Zone Site Counselor, Leclaire Elementary School; $10.00 per hour; effective January 24, 2019.

2. **Zaiasia Parker**: 5.5 hour Kid Zone Site Counselor, Goshen Elementary School; $10.00 per hour; effective January 24, 2019.

3. **Lydia Fetene**: 5.5 hour Kid Zone Site Counselor, Woodland Elementary School; $10.00 per hour; effective January 25, 2019.

4. **Jayonna Craig**: 5.5 hour Kid Zone Site Counselor, Leclaire Elementary School; $10.00 per hour; effective February 4, 2019.

H. It is recommended that the following person be approved as a volunteer for the 2018-2019 school year as indicated:

1. **Jennifer Stukenberg**: Track Coach, Liberty Middle School.

I. It is recommended that the following stipend resignations be accepted:

1. **Lisa Stark**: Poms Head Coach, Edwardsville High School; effective February 19, 2019.

2. **Hilary Duncan**: Poms Assistant Coach, Edwardsville High School; effective February 19, 2019.

3. **Shana Combes**: 8th Grade Fall Cheerleading Coach, Liberty Middle School; effective January 29, 2019.

J. It is recommended that the following persons be approved as substitute teachers for the 2018-2019 school year:

Janet Munzert      Jacob Quirin      Joanna Scroggins