The Personnel Committee of Community Unit School District #7, Madison County, Edwardsville, Illinois, consisting of Jill Bertels, Paul Pitts and Lelan Olsen met in person at 6:15 p.m. in open session at Woodland Elementary, 59 S. State Rte. 157, Edwardsville, IL 62025 on Monday, January 14, 2019.

Others present were: Monica Laurent, Board President; Terri Dalla Riva, Board Member; Deb Pitts, Board Member; Nekisha Williams Omotola; Board Member; Dr. Lynda Andre, Superintendent; Nancy Spina, Assistant Superintendent of Personnel; Dave Courtney, Assistant Superintendent of Business Operations; Bill Miener, Director of Technology; Dennis Cramsey, Principal of Edwardsville High School; and Diane Walkenbach, Secretary to the Superintendent.

Roll Call: Bertels, Paul Pitts, Olsen

Paul Pitts moved and Lelan Olsen seconded the motion to adjourn to closed session to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body and to review and discuss closed session minutes from December 17, 2018.

Ayes: Paul Pitts, Olsen, Bertels

The meeting adjourned to closed session.
The meeting reconvened to open session.

Lelan Olsen moved and Paul Pitts seconded the motion to approve the personnel agenda as presented relating to the appointment, employment, compensation, dismissal or resignation of employees (see attached).

Ayes: Olsen, Paul Pitts, Bertels

Paul Pitts moved and Lelan Olsen seconded the motion to approve the minutes from the December 17, 2018 meeting.

Ayes: Paul Pitts, Olsen, Bertels

There being no further business, a motion to adjourn was made by Paul Pitts and seconded by Lelan Olsen.

Hearing no other discussion, the meeting was adjourned at 6:52 p.m.

_________________________________
Personnel Chairperson
DATE: January 14, 2019

I. DISCUSSION ITEMS

1. **Izabelle Harvey**: has been subbing as a Program Assistant at Glen Carbon Elementary School since December 17, 2018. When she is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

2. **Christopher McCawley**: has been subbing as a School Safety Officer at Albert Cassens Elementary School since January 3, 2019. When he is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

3. **Maria Sanders**: has been subbing as a Cafeteria Worker at Albert Cassens Elementary School since January 10, 2019. When she is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

4. **Laura Lynch**: has been subbing as a Program Assistant at Leclaire Elementary School since January 3, 2019. When she is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

II. ACTION ITEMS

A. It is recommended that the following classified resignations be accepted:

1. **Misty Hart**: 2.5 hour Monitor, Leclaire Elementary School; effective December 14, 2018.

2. **Christine Kelly**: 2 hour Monitor, Albert Cassens Elementary School; effective December 19, 2018.

3. **Andrew Weiler**: 7 hour Program Assistant, Leclaire Elementary School; effective January 2, 2019.

4. **Consuella Winfrey**: 3 hour Monitor, Goshen Elementary School; effective January 2, 2019.

5. **Brennan Jackson**: 7 hour Program Assistant, Goshen Elementary School; effective January 18, 2019.

B. It is recommended that the following classified retirement be accepted:

1. **Jeanette Mallon**: 3.5 hour Monitor, Woodland Elementary School; effective March 1, 2019.

C. It is recommended that the following classified transfer be approved:

1. **Linda Griffin**: from 7.5 hour Cafeteria Worker, Edwardsville High School; to 6.5 hour Cafeteria Worker, Glen Carbon Elementary School: Part-time, Step 8, $11.54 per hour; effective January 15, 2019.
2. **Theresa Hubler**: from 7 hour Cafeteria Worker; to 7.5 hour Cafeteria Worker, Edwardsville High School; Full-time, Step 5, $11.64 per hour including stipend; effective January 15, 2019.

D. It is recommended that the following classified candidates be employed:

1. **Izabelle Harvey**: 7 hour Program Assistant, Glen Carbon Elementary School; PARA, Step 2, $10.50 per hour; effective January 15, 2019.

2. **Christopher McCawley**: 6.5 hour School Safety Officer, Albert Cassens Elementary School; Step 1, $14.14 per hour; effective January 15, 2019.

3. **Maria Sanders**: 6 hour Cafeteria Worker, Albert Cassens Elementary School; Step 1, $10.03 per hour; effective January 15, 2019.

4. **Laura Lynch**: 7 hour Program Assistant, Leclaire Elementary School; PARA, Step 2, $10.50 per hour; effective January 15, 2019.

E. It is recommended that the following certified retirements be accepted:

1. **Leslie Pirok**: Fourth Grade Teacher, Worden Elementary School; effective at the end of the first semester of the 2021-2022 school year.

2. **Kelly Bernaix**: Fourth Grade Teacher, Worden Elementary School; effective at the end of the 2021-2022 school year.

F. It is recommended that the following change in certified retirement be accepted:

1. **Paula Edgar**: First Grade Teacher, Midway Elementary; from the end of the 2020-2021 school year; to the end of the 2018-2019 school year.

G. It is recommended that the following certified paid and unpaid leaves be approved:

1. **Tanya Craddick**: First Grade Teacher, Leclaire Elementary School; Maternity/Child Care Leave beginning approximately May 2, 2019; returning at the beginning of the 2019-2020 school year.

2. **Katie Michaels**: Second Grade Teacher, Nelson Elementary School; Maternity/Child Care Leave beginning approximately April 22, 2019; returning approximately May 22, 2019.

H. It is recommended that the following certified candidates be employed:

1. **Sarah McCreary**: Special Education Teacher, Leclaire Elementary School; Bachelor’s, Step 2, $39,343 annual salary; effective January 2, 2019.

2. **Sarah Einhorn**: Special Education Teacher, Woodland Elementary School; Bachelor’s, Step 6, $45,018 annual salary; effective January 2, 2019.

3. **Caitlin Cronin**: Special Education Teacher, Edwardsville High School; Bachelor’s, Step 1, $37,830 annual salary; effective January 8, 2019.
I. It is recommended that the following exempt resignations be accepted:

1. **Crystal Rice**: 5.5 hour Kid Zone Site Counselor, Nelson Elementary School; effective January 1, 2019.

2. **Mehak Baig**: 5.5 hour Kid Zone Site Counselor, Leclaire Elementary School; effective January 4, 2019.

3. **Brian Gifford**: 5.5 hour Kid Zone Site Counselor, Leclaire Elementary School; effective February 1, 2019.

J. It is recommended that the following exempt retirement be accepted:

1. **Diane Walkenbach**: Secretary to the Superintendent, Administration Building; effective April 1, 2019.

K. It is recommended that the following exempt transfer be approved:

1. **Melissa Pape**: from Exempt Nurse; to School Nurse, Leclaire Elementary School; Bachelor’s +8, Step 1, $38,965 annual salary; effective January 2, 2018.

L. It is recommended that the following stipend resignation be accepted:

1. **Chelsey Durbin**: Field Hockey Assistant Coach, Edwardsville High School; effective January 4, 2019.

M. It is recommended that the following persons be approved for stipends or overloads for the 2018-2019 school year as indicated:

1. **Diana Kamadulski**: Assistant Girls Track Coach, Liberty Middle School.

2. **Katie Bevis-O’Neal**: Assistant Boys Track Coach, Liberty Middle School.

3. **Tanya Holler**: Assistant Girls Track Coach, Lincoln Middle School.

4. **Douglas Allen**: 1 hour overload for second semester, Edwardsville High School.

5. **Kori Logan**: 1 hour overload for second semester, Edwardsville High School.

6. **Melissa Tebbe**: 1 hour overload for second semester, Edwardsville High School.

7. **Ashley Walsh**: 1 hour overload for second semester, Edwardsville High School.

N. It is recommended that the following person be approved as a volunteer for the 2018-2019 school year as indicated:

1. **Gregory Weiss**: Assistant Track Coach, Liberty Middle School.
O. It is recommended that the following persons be approved as substitute teachers for the 2018-2019 school year:

Eric Moroney