The Personnel Committee of Community Unit School District #7, Madison County, Edwardsville, Illinois, consisting of Jill Bertels, Paul Pitts and Lelan Olsen met in person at 6:00 p.m. in open session at Woodland Elementary, 59 S. State Rte. 157, Edwardsville, IL 62025 on Monday, December 17, 2018.

Others present were: Monica Laurent, Board President; Terri Dalla Riva, Board Member; Deb Pitts, Board Member; Nekisha Williams Omotola; Board Member; Dr. Lynda Andre, Superintendent; Nancy Spina, Assistant Superintendent of Personnel; Dave Courtney, Assistant Superintendent of Business Operations; Bill Miener, Director of Technology; and Diane Walkenbach, Secretary to the Superintendent.

Roll Call: Bertels, Paul Pitts, Olsen

Lelan Olsen moved and Paul Pitts seconded the motion to adjourn to closed session to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body and to review and discuss closed session minutes from November 26, 2018.

Ayes: Olsen, Paul Pitts, Bertels

The meeting adjourned to closed session.

The meeting reconvened to open session.

Paul Pitts moved and Lelan Olsen seconded the motion to approve the personnel agenda as presented relating to the appointment, employment, compensation, dismissal or resignation of employees (see attached).

Ayes: Paul Pitts, Olsen, Bertels

Paul Pitts moved and Lelan Olsen seconded the motion to approve the minutes from the November 26, 2018 meeting.

Ayes: Paul Pitts, Olsen, Bertels

There being no further business, a motion to adjourn was made by Paul Pitts and seconded by Lelan Olsen

Hearing no other discussion, the meeting was adjourned at 6:07 p.m.

Personnel Chairperson
DATE: December 17, 2018

I. DISCUSSION ITEMS

1. **Ashley Eyster**: has been subbing as a Monitor at Glen Carbon Elementary School since November 26, 2018. When she is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

2. **Donna Bartley**: has been subbing as a Monitor at Glen Carbon Elementary School since December 3, 2018. When she is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

3. **John Grindstaff**: has been subbing as a School Safety Officer at Worden Elementary School since December 3, 2018. When he is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

II. ACTION ITEMS

A. It is recommended that the following classified resignations be accepted:

1. **Crystal Monroe**: 6 hour Cafeteria Worker, Albert Cassens Elementary School; effective November 19, 2018.

2. **Daniel Abert**: 6.5 hour School Safety Officer, Albert Cassens Elementary School; effective November 30, 2018.

3. **Amanda Kurtz**: 7 hour Program Assistant, Lincoln Middle School; effective December 7, 2018.

4. **Kassidy Wilson**: 6.5 hour Cafeteria Worker, Glen Carbon Elementary School; effective December 7, 2018.

5. **Karen Williams**: 6.5 hour School Safety Officer, Worden Elementary School; effective November 27, 2018.

B. It is recommended that the following classified transfer be approved:

1. **Tamara Bauer**: from 2.5 hour Monitor; to 7 hour Program Assistant, Woodland Elementary School; PARA, Step 2, $10.50 per hour; effective November 30, 2018.

C. It is recommended that the following classified candidates be employed:

1. **Ashley Eyster**: 3 hour Monitor, Glen Carbon Elementary School; Step 1, $9.36 per hour; effective December 18, 2018.

2. **Donna Bartley**: 3 hour Monitor, Glen Carbon Elementary School; Step 1, $9.36 per hour; effective December 18, 2018.

3. **John Grindstaff**: 6.5 hour School Safety Officer, Worden Elementary School; Step 1, $14.14 per hour; effective December 18, 2018.
D. It is recommended that the following certified paid and unpaid leaves be approved:

1. **Ryan Lipscomb**: Band Teacher, Edwardsville High School; Paternity/Child Care Leave beginning approximately January 19, 2019; returning approximately February 4, 2019.

2. **Elizabeth Koonce**: Math Teacher, Liberty Middle School; Maternity/Child Care Leave beginning approximately January 14, 2019; returning approximately February 11, 2019.

3. **Carlyn Underwood**: Preschool Teacher, Goshen Elementary School; Maternity/Child Care Leave beginning approximately February 8, 2019; returning approximately February 25, 2019.

4. **Brooke Reed**: Special Education Teacher, Lincoln Middle School; Maternity/Child Care Leave beginning approximately April 10, 2019; returning approximately May 20, 2019.

5. **Carry Bailey**: Social Science Teacher, Edwardsville High School; Paternity/Child Care Leave beginning approximately January 7, 2019; returning approximately January 11, 2019.

E. It is recommended that the following exempt resignations be accepted:

1. **Kayleigh Brummett**: 5.5 hour Kid Zone Site Counselor, Nelson Elementary School; effective January 25, 2019.

2. **Ariel Enlow**: 5.5 hour Kid Zone Site Counselor, Albert Cassens Elementary School; effective December 19, 2018.

3. **Makenzie Goodheart**: 5.5 hour Kid Zone Site Counselor, Albert Cassens Elementary School; effective December 14, 2018.

4. **Zachary Leonard**: 5.5 hour Kid Zone Site Counselor, Columbus Elementary School; effective December 19, 2018.

5. **Emily Holland**: 5.5 hour Kid Zone Site Counselor, Columbus Elementary School; effective December 19, 2018.

6. **Courtney Ford**: 5.5 hour Kid Zone Site Counselor, Nelson Elementary School; effective December 17, 2018.

F. It is recommended that the following exempt candidates be employed:

1. **Haley Mather**: 5.5 hour Kid Zone Site Counselor, Goshen Elementary School; $10.00 per hour; effective December 11, 2018.

2. **Rickeshia Anderson**: 5.5 hour Kid Zone Site Counselor, Nelson Elementary School; $10.00 per hour; effective January 14, 2019.

3. **Brea Cox**: 5.5 hour Kid Zone Site Counselor, Leclaire Elementary School; $10.00 per hour; effective December 13, 2018.
4. **Xian Couch**: 5.5 hour Kid Zone Site Counselor, Albert Cassens Elementary School; $10.00 per hour; effective January 14, 2019.

5. **Emma Hallberg**: 5.5 hour Kid Zone Site Counselor, Glen Carbon Elementary School; $10.00 per hour; effective January 14, 2019.

G. It is recommended that the following stipend resignation be accepted:

1. **Donna Farley**: Assistant Softball Coach, Edwardsville High School; effective November 21, 2018.

H. It is recommended that the following persons be approved for a stipend for the 2018-2019 school year as indicated:

1. **Emily Ottwein**: Spring Musical Vocal Director, Edwardsville High School.


I. It is recommended that the following person be approved for as a volunteer for the 2018-2019 school year as indicated:

1. **Donna Farley**: Assistant Softball Coach, Edwardsville High School.

J. It is recommended that the following persons be approved as substitute teachers for the 2018-2019 school year:

   Eric Moroney