

PERSONNEL VACANCY

Edwardsville Community Unit School District #7

FY: 19-082

DATE: January 28, 2019

POSITION DESCRIPTION

Job Title

**SUMMER SCHOOL PHYSICAL &
OCCUPATIONAL THERAPISTS**

Location:

District Schools

Job Description:

See Reverse

Terms:

Summer 2019 (June 10 – June 28)

Hours:

To be determined

Salary:

Determined by contract

Qualifications Required:

- *Appropriate Illinois Licensed/Registered
- *Superior work habits and ethics
- *Experience with pediatric therapy preferred
- *Ability to work well with students, faculty & parents
- *Excellent communication skills
- *Ability to perform duties as outlined on reverse

Contingent Upon:

Board approval

Closing Date for Application:

February 4, 2019 or until filled

Submit Application/Resume/Letters to:

Adam Garrett
Director for Special Education
Edwardsville CUSD 7
708 St. Louis Street
Edwardsville, IL 62025

The Edwardsville Community Schools offer employment without regard to race,
Color, creed or religion, age, sex, national origin, or handicap

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PHYSICAL / OCCUPATIONAL THERAPIST JOB DESCRIPTION
EDWARDSVILLE COMMUNITY UNIT SCHOOL DISTRICT #7

RESPONSIBILITIES:

- 1. Confer with physicians and make recommendations for plans of treatment on a regular basis based upon school-based therapy driven by individualized education plan**
- 2. Provide direct service to students as designated on IEP**
- 3. Advise and/or assist with in-service training programs for school personnel**
- 4. Communicate student needs to other appropriate personnel as necessary**
- 5. Provide accurately and timely report evaluations and report on progress toward goals and objectives**
- 6. Provide daily records of treatments**
- 7. Reevaluate student progress at appropriate intervals. When indicated, make appropriate changes in the treatment program with physician approval**
- 8. Provide follow-up information to other agencies and services**
- 9. Participate in problem-solving, Collaborative Team meetings to address possible barriers to student achievement**
- 10. Other duties as assigned by Supervisor/Administrator**

QUALIFICATIONS:

- 1. Superior work habits and ethics**
- 2. Excellent communication skills – written and verbal**
- 3. Appropriate Illinois Certification/licenses**
- 4. High level of personal fitness and hygiene**
- 5. Ability to work well with administration, faculty, students and parents**
- 6. Ability to perform duties as outlined**