

PERSONNEL VACANCY

Edwardsville Community Unit School District #7

FY: 19-070

DATE: January 2, 2019

POSITION DESCRIPTION

Job Title

SCHOOL PSYCHOLOGIST INTERNS

<u>Location:</u>	District Schools
<u>Job Description:</u>	See reverse
<u>Terms:</u>	9 month positions - beginning August 2019
<u>Hours:</u>	7.75 hours per day
<u>Salary:</u>	To be determined
<u>Qualifications Required:</u>	<ul style="list-style-type: none">*Superior work habits and ethics*Appropriate Illinois Licensure*Ability to work well with administration, staff, students and parents*Excellent communication skills
<u>Contingent Upon:</u>	Board approval
<u>Closing Date for Application:</u>	January 9, 2019 or until filled
<u>Apply on line:</u>	On line at www.ecusd7.org Go to departments/personnel follow link on left side of Personnel home page – Apply on line
	Dr. Nancy Spina Assistant Superintendent/Personnel

The Edwardsville Community Schools offer employment without regard to race, Color, creed or religion, age, sex, national origin, or handicap

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SCHOOL PSYCHOLOGIST INTERN JOB DESCRIPTION

EDWARDSVILLE COMMUNITY UNIT SCHOOL DISTRICT #7

SCOPE: School Psychologist Interns will practice under the guidance of the Director of Special Education and the supervising school psychologist(s). The intern will participate in all aspects of school psychology including but not limited to the following:

RESPONSIBILITIES:

1. Participate in problem solving meetings with building teams
2. Assist with the development and implementation of strategic interventions for students
3. Assist with screening and progress monitoring practices to identify at risk students and to monitor the effectiveness of interventions
4. Complete psychological evaluation components as a part of Full Case Study Evaluations using standard test batteries and multiple supplemental tests as appropriate
5. Assist in conducting functional assessments of behavior and the corresponding development of behavior support plans
6. Develop/present in-services for parents/teachers as specific needs dictate
7. Contribute to the on-going development and maintenance of the school psychologist website
8. Participate in IEP meetings including:
 - a) Reviews of existing information
 - b) Eligibility meetings
 - c) Interim IEP meetings
 - d) Annual reviews
9. Coordinate the completion of paperwork for the following meetings:
 - a) Reviews of existing information
 - b) Eligibility determinations
 - c) Manifestation determinations
 - d) Select portions of the IEP
10. Participate in the development of 504 Plans under the American's with Disabilities Act
11. Preparation of psychological reports which adequately synthesizes information and yields meaningful recommendations
12. Review independent reports and incorporate the information to that which is currently existing

QUALIFICATIONS:

1. Completing Masters in School Psychology from accredited University
2. Recommendation from University for entry into internship program
3. Superior work habits and ethics – self motivated
4. Excellent communication skills – written and verbal
5. Ability to work well with administration, faculty, students and parents
6. Ability to perform duties as outlined

PHYSICAL REQUIREMENTS:

1. Must be able to lift, push or pull up to 20-40 pounds on a regular repetitive basis.
2. Must be able to speak, hear, see, write, walk, climb, stand, stoop, kneel, bend, twist, turn, push, pull and reach (above head and below knees) on a regular and repetitive basis.
3. Tasks require extensive use of hands including repetitive gripping, grasping, lifting and manipulation of equipment necessary to perform duties.