The Board of Education of Community Unit School District No. 7 Madison County, Edwardsville, Illinois met in regular session at 8:01 p.m. at Woodland Elementary, 59 S. State Rte. 157, Edwardsville, IL 62025 on Monday, September 24, 2018. President Monica Laurent presided over the meeting. The following members answered roll call: Jill Bertels, Paul Pitts, Terri Dalla Riva, Lelan Olsen, Deb Pitts, Nekisha Williams Omotola and Monica Laurent. Also in attendance were: Dr. Lynda Andre, Superintendent; Nancy Spina, Assistant Superintendent of Personnel; Dave Courtney, Assistant Superintendent of Business Operations; Bill Miener, Director of Technology; Craig Bosomworth, Technology; Channel 10 technician; Julia Biggs, Reporter for The Intelligencer; and Diane Walkenbach, Secretary to the Superintendent. Other administrators present were: Dennis Cramsey, Paul Stuart, Lori Compton, Jennifer Morgan, Andrew Gipson, Allen Duncan, Jasen Foster, Beth Renth, Cornelia Smith, Tanya Patton, Julie Matarelli, and Rich Fore.

Welcome to Visitors

President Monica Laurent welcomed visitors and guests.

Recognition of Those Wishing to Make Brief Statements

none

Minutes approved:

Paul Pitts moved for approval the minutes from the regular meeting held on September 10, 2018 and Terri Dalla Riva seconded the motion.

Roll Call:
Ayes – Paul Pitts, Dalla Riva, Bertels, Olsen, Deb Pitts, Omotola, Laurent Carried 7-0

Board Committees, Special Committees

Jill Bertels, Personnel Committee Chair, reported that the Personnel Committee met earlier this evening in open session to approve the action items on the agenda which will be presented later to the full board for approval.

Terri Dalla Riva, Finance Committee Chair, reported that the Finance Committee met earlier this evening to approve the 2017-2018 audit; approve the 2018-2019 budget resolution; approve the adoption of the 2018-2019 District 7 budget; and approve the August 27, 2018 Finance Committee Meeting Minutes.
Superintendent’s Announcements:

Superintendent Lynda Andre presented a Focus on Finance update to the community and board. The report included a summary of the annual audit that was presented by Jim Torti of Schowalter & Jabouri Accounting Firm and a report on the 2018-2019 District 7 budget by Assistant Superintendent Dave Courtney. The Focus on Finance update will be emailed to all parents and employees as well as being posted on the website and Facebook pages.

ACTION CONSIDERATIONS:

A.C. 18-26- Approval of Personnel

A motion was made by Paul Pitts and seconded by Deb Pitts to approve the personnel action items.

I. DISCUSSION ITEMS

1. **Amanda Byrd**: has been subbing as an Extraordinary Care Assistant at Woodland Elementary School since August 23, 2018. When she is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

2. **Heather Porter**: has been subbing as a Program Assistant at Goshen Elementary School since September 4, 2018. When she is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

3. **Kassidy Wilson**: has been subbing as a Cafeteria Worker at Glen Carbon Elementary School since September 10, 2018. When she is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

4. **Christopher Jordan**: has been subbing as an Instructional Assistant – In School Suspension at Lincoln Middle School since September 10, 2018. When he is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

5. **Cody Hellmann**: has been subbing as a Groundskeeper for District 7 since September 17, 2018. When he is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

6. **Karlie Woszczynski**: has been subbing as a Program Assistant at Liberty Middle School since September 17, 2018. When she is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

7. **Christine Kelly**: has been subbing as a Monitor at Albert Cassens Elementary School since September 20, 2018. When she is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.
II. ACTION ITEMS

A. It is recommended that the following classified resignations be accepted:

1. **Craig Gregory**: 8 hour, 12 month Groundskeeper, District 7; effective September 14, 2018.


3. **Antonisha Duncan**: 7 hour Program Assistant, Lincoln Middle School; effective October 1, 2018.

4. **Tammy Shryock**: 7 hour Program Assistant, Goshen Elementary School; effective September 26, 2018.

B. It is recommended that the following classified paid and unpaid leave be approved:

1. **Vonzetta Janek**: 8 hour, 10 month Secretary A, Edwardsville High School; Maternity/Child Care Leave beginning approximately October 28, 2018; returning approximately December 17, 2018.

C. It is recommended that the following classified candidates be employed:

1. **Amanda Byrd**: 7 hour Extraordinary Care Assistant, Woodland Elementary School; non-degreed, Step 2, $9.77 per hour; effective September 25, 2018.

2. **Heather Porter**: 7 hour Program Assistant, Goshen Elementary School; PARA, Step 2, $10.50 per hour; effective September 25, 2018.

3. **Kassidy Wilson**: 6.5 hour Cafeteria Worker, Glen Carbon Elementary School; Part-time, Step 1, $10.03 per hour; effective September 25, 2018.

4. **Christopher Jordan**: 7.5 hour Instructional Assistant – In-School Suspension, Lincoln Middle School; degreed/certified, Step 4, $12.01 per hour; effective September 25, 2018.

5. **Cody Hellmann**: 8 hour, 12 month Groundskeeper, District 7; Step 4, $13.83 per hour; effective September 25, 2018.

6. **Karlie Woszczynski**: 7 hour Program Assistant, Liberty Middle School; degreed/certified; Step 2, $11.54 per hour; effective September 25, 2018.

7. **Christine Kelley**: 2 hour Monitor, Albert Cassens Elementary School; Step 1, $9.36 per hour; effective September 25, 2018.

D. It is recommended that the following exempt candidates be employed:

1. **Riah Martin**: 5.5 hour Kid Zone Site Counselor, Albert Cassens Elementary School; $10.00 per hour; effective September 12, 2018.

2. **Summer Baer**: 5.5 hour Kid Zone Site Counselor, Goshen Elementary School; $10.00 per hour; effective September 17, 2018.
3. Keonta Lane; 5.5 hour Kid Zone Site Counselor, Albert Cassens Elementary School; $10.00 per hour; effective September 17, 2018.

E. It is recommended that the following persons be approved for stipends for the 2018-2019 school year as indicated:

1. Adrienne Malone; Young Authors, Lincoln Middle School.
2. Laura Davis; Head Girl’s Track Coach, Liberty Middle School.
3. Lauren Horton; Head Girl’s Track Coach, Lincoln Middle School.
4. Cathleen Vano; Spring Musical Pit Director, Edwardsville High School.
5. David Dougherty; Assistant Track Coach, Edwardsville High School.

F. It is recommended that the following persons be approved as volunteers for the 2018-2019 school year as indicated:

1. Aubrey Dickman; Assistant Volleyball Coach, Edwardsville High School.
2. Sean Mulligan; Assistant Wrestling Coach, Lincoln Middle School.
3. Zachary Doornick; Basketball Coach, Edwardsville High School.

G. It is recommended that the following substitute teacher be terminated:

1. Francis Sambor; effective September 7, 2018.

H. It is recommended that the following persons be approved as substitute teachers for the 2018-2019 school year:

Kelli Bishop        TiJauna Ingram      Mary Maynard
Antonisha Duncan    Rachel Maher        Elizabeth Ward
David Golike

I. The All Administrator and Certified Staff Compensation Report for the fiscal year ended June 30, 2018, and was presented to the Board of Education.

Roll Call:
Ayes – Paul Pitts, Deb Pitts, Bertels, Dalla Riva, Olsen, Omotola, Laurent    Carried 7-0

A.C. 18-27 – Approval of September Bills

A motion was made by Terri Dalla Riva and seconded by Lelan Olsen to approve the September bills in the amount of $1,375,958.55.

Roll Call:
Ayes – Dalla Riva, Olsen, Bertels, Paul Pitts, Deb Pitts, Omotola, Laurent    Carried 7-0
Jim Torti, Schowalter & Jabouri, presented the results of the 2017-2018 District 7 audit.

**A.C. 18-28 – Approval of 2017-2018 Audit**

A motion was made by Deb Pitts and seconded by Terri Dalla Riva to approve the 2017-2018 audit performed by Schowalter & Jabouri, P.C.

Pursuant to Section 5/2-3.17a of the Illinois School Code, the State Board of Education requires that an audit be made of the financial statements of all accounts, funds, and other moneys in the care, custody or control of the Regional Superintendent of Schools. The audit is to be performed as of June 30th of each fiscal year. Mr. Jim Torti was the partner responsible for the District’s 2017-2018 audit.

Included with the audit is a copy of the auditor’s letter to the Board of Education.

Our auditors did not issue a management letter for the 2017-2018 audit. Our auditors concluded there were no issues or concerns related to the audit or the District’s overall operations and internal control that should be reported to the Board of Education and administration.

Roll Call:
Ayes – Deb Pitts, Dalla Riva, Bertels, Paul Pitts, Olsen, Omotola, Laurent  Carried 7-0

Dave Courtney presented a PowerPoint update reviewing the 2018-2019 budget.

**A.C. 18-29 – Approval of 2018-2019 Budget Resolution**

A motion was made by Lelan Olsen and seconded by Nekisha Williams Omotola to sign the budget resolution relating to the 2018-2019 budget.

This is an annual resolution adopted by the Board of Education that allows for the salaries of maintenance, grounds or custodial employees and costs of fuel, lights, gas, water, telephone services and custodial supplies and equipment or any one or more of the preceding items be paid from the tax levied for operations and maintenance purposes.

Roll Call:
Ayes – Olsen, Omotola, Bertels, Paul Pitts, Dalla Riva, Deb Pitts, Laurent  Carried 7-0

**A.C. 18-30 – Approval of Adoption of the 2018-2019 District #7 Budget**

A motion was made by Terri Dalla Riva and seconded by Lelan Olsen to adopt the 2018-2019 budget and sign the ISBE budget cover sheet.

At the August 13, 2018 board meeting, the Board of Education approved display of the tentative budget for the 2018-2019 school year. The budget process requires that a proposed
As required by school code, public hearings on the budget were held on Monday, September 24, 2018 at 10:00 a.m. at Hadley House and Monday, September 24, 2018 at 6:00 p.m. at Woodland Elementary School prior to the regularly scheduled board meeting. The budget has also been discussed and reviewed with the Finance Committee.

As a result of the passage of Proposition E in April 2017, the District will have a balanced budget in the Education Fund for the first time since the 2007-2008 school year. The 2018-2019 budget projects that the District will “pay down” a portion of the June 30, 2018 Education Fund negative fund balance by June 30, 2019.

As a result of having a balanced budget, the District will not have to transfer tax levy funding from the Working Cash Fund ($700,000) to the Education Fund – beginning the process of rebuilding Working Cash reserves.

Roll Call:
Ayes – Dalla Riva, Olsen, Bertels, Paul Pitts, Deb Pitts, Omotola, Laurent  Carried 7-0

A.C. 18-31 – Approval of Middle School and High School Activity Funds

A motion was made by Jill Bertels and seconded by Terri Dalla Riva to approve the operation of the middle school and high school activity funds for the 2018-2019 school year.

Per Section 10-20.19(3), “the board of education or a representative of the board of education shall have the following responsibilities … to approve the establishment and purpose of each student activity fund….”

The middle school and high school activity funds that are to be operated during the 2018-2019 school year are included on the attached list. The list incorporates the activity fund name, the planned sponsor for the school year and the purpose of the activity fund.

Roll Call:
Ayes – Bertels, Dalla Riva, Paul Pitts, Olsen, Deb Pitts, Omotola, Laurent  Carried 7-0

A.C. 18-32 – Approval of Disposal of Verbatim Recordings from the Board of Education’s Closed Session Meetings Held from February 27, 2017 through March 13, 2017

A motion was made by Jill Bertels and seconded by Paul Pitts to approve the disposal of verbatim recordings from the Board of Education’s closed session meetings held from February 27, 2017 through March 13, 2017.

Verbatim recordings of closed sessions may be disposed of without notification or approval of the Local Records Commission or the State Archivist under the Local Records Act or the State Records Act no less than eighteen months after the date of the closed session meeting. However, the board must approve the disposal of the particular recording and must approve
the minutes of the closed session that meets the written minute requirements of the Open Meetings Act. Since the Board of Education has already approved the minutes from these meetings as required by law, it is recommended that the Board of Education authorize the disposal of the verbatim recordings from the Board’s closed session meetings held from February 27, 2017 through March 13, 2017.

Roll Call
Ayes – Bertels, Paul Pitts, Dalla Riva, Olsen, Deb Pitts, Omotola, Laurent Carried 7-0

Discussion

President Laurent reported that a CAC Council Meeting was held last Wednesday, September 19, 2018, where members were able to answer four questions regarding the Superintendent search. This Thursday, September 27, an open forum will be held at 7:00 p.m. at EHS. The next open forum will be on October 3, 2018, at Liberty Middle School.

President Laurent and Mr. Jim Helton from the IASB discussed the scheduling of staff meetings within the District to discuss the Superintendent search. Mr. Helton stated that he will contact Diane Walkenbach, Board Secretary, to schedule these meetings.

President Laurent asked Mr. Helton about the on-line survey regarding the Superintendent search. A small board committee will be formed to work on the online survey questions.

Information Items

none

Other Business

none

Brief Questions from the Public

none

Questions and Announcements From the Board

none

Adjournment:

At 8:34 p.m. a motion was made by Lelan Olsen and seconded by Deb Pitts to adjourn the meeting. All members present (7) were in favor and the motion carried.

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President

__________________________________________
Secretary