The Personnel Committee of Community Unit School District #7, Madison County, Edwardsville, Illinois, consisting of Jill Bertels and Lelan Olsen met in person at 6:55 p.m. in open session at Woodland Elementary, 59 S. State Rte. 157, Edwardsville, IL 62025 on Monday, November 26, 2018.

Others present were: Monica Laurent, Board President; Terri Dalla Riva, Board Member; Deb Pitts, Board Member; Nekisha Williams Omotola; Board Member; Nancy Spina, Assistant Superintendent of Personnel; Dave Courtney, Assistant Superintendent of Business Operations; Bill Miener, Director of Technology; and Diane Walkenbach, Secretary to the Superintendent.

Roll Call: Bertels, Olsen

Lelan Olsen moved and Jill Bertels seconded the motion to adjourn to closed session to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body and to review and discuss closed session minutes from November 13, 2018.

Ayes: Olsen, Bertels

The meeting adjourned to closed session.
Paul Pitts joined the meeting at 6:57 p.m.
The meeting reconvened to open session.

Lelan Olsen moved and Paul Pitts seconded the motion to approve the personnel agenda as presented relating to the appointment, employment, compensation, dismissal or resignation of employees (see attached).

Ayes: Olsen, Paul Pitts, Bertels

Lelan Olsen moved and Paul Pitts seconded the motion to approve the minutes from the November 13, 2018 meeting.

Ayes: Olsen, Paul Pitts, Bertels

There being no further business, a motion to adjourn was made by Paul Pitts and seconded by Lelan Olsen.

Hearing no other discussion, the meeting was adjourned at 6:58 p.m.

Personnel Chairperson
DATE: November 26, 2018

I. DISCUSSION ITEMS

1. **Michaela Fellers**: has been subbing as an Evening Custodian at Albert Cassens Elementary School since October 30, 2018. When she is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

2. **Michelle Marciniak**: has been subbing as a Program Assistant at Lincoln Middle School since November 19, 2018. When she is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

3. **Audrey Richardson**: has been subbing as a Monitor at Leclaire Elementary School since October 20, 2018. When she is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

4. **Jeffrey Frisse**: has been subbing as a School Safety Officer at Goshen Elementary School since November 1, 2018. When he is hired in the same position this date will serve as the official date of employment by District 7 with respect to the above contractual legislative requirements.

II. ACTION ITEMS

A. It is recommended that the following classified resignations be accepted:

1. **Nikkia Lowe**: 3 hour Monitor, Glen Carbon Elementary School; effective November 13, 2018.

2. **Christine Macios**: 6 hour Cafeteria Worker, Nelson Elementary School; effective November 15, 2018.

B. It is recommended that the following classified candidates be employed:

1. **Michaela Fellers**: 8 hour, 12 month Evening Custodian, Albert Cassens Elementary School; Step 4, $12.68 per our including stipend; effective November 27, 2018.

2. **Michelle Marciniak**: 7 hour Program Assistant, Lincoln Middle School; Degreed/Certified; Step 4, $12.02 per hour; effective November 27, 2018.

3. **Audrey Richardson**: 2.5 hour Monitor, Leclaire Elementary School; Step 1, $9.36 per hour; effective November 27, 2018.

4. **Jeffrey Frisse**: 6.5 hour School Safety Officer, Goshen Elementary School; Step 1, $14.14 per hour; effective November 27, 2018.

C. It is recommended that the following exempt resignation be accepted:

1. **Madeline Stanley**: 5.5 hour Kid Zone Site Counselor, Goshen Elementary School; effective November 22, 2018.
D. It is recommended that the following person be approved for as a volunteer for the 2018-2019 school year as indicated:

1. **Jonathon Esarey**: Assistant Girls’ Volleyball Coach, Liberty Middle School.

E. It is recommended that the following persons be approved as substitute teachers for the 2018-2019 school year:

Jerry Bolandis