

# APPLICATION FOR COOPERATIVE EDUCATION PROGRAM

Edwardsville High School

2023-2024

Do you plan to enroll for (circle one) Semester I      Semester II      Full Year

Carefully read and provide complete accurate information for all blanks

## PLEASE PRINT

Name \_\_\_\_\_

Last

First

Middle

Address \_\_\_\_\_

Street

City

State

Zip

Phone Number \_\_\_\_\_

(Home)

(Cell)

(Email)

Place of Birth \_\_\_\_\_

City

County

State

Country

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ Social Security Number \_\_\_\_\_

### **Work Experience (Part and Full-Time)**

Are you currently employed? \_\_\_\_\_ Where? \_\_\_\_\_ Phone # \_\_\_\_\_

When did you begin working there? \_\_\_\_\_ What are your duties? \_\_\_\_\_

Is it your intent to keep this job for the Co-op Program? \_\_\_\_\_ Supervisor's name \_\_\_\_\_

List any previous work experience (babysitting/yard work may be included if you do not have other employment to list):

Company

Address

Duties

Dates Employed

After high school my current plans are to (circle one):

attend a technical or trade school

attend a college or university

join the military

join the workforce

What are your career interests? \_\_\_\_\_

What school activities/sports do you plan to participate in? \_\_\_\_\_

Why do you want to enroll in the Co-op Program? \_\_\_\_\_

What do your parents/guardians say about taking this course? (Indicate if you are legally emancipated) \_\_\_\_\_

What are your transportation arrangements for getting to work? \_\_\_\_\_

If you are accepted into the program, how many classes will you be taking at school? Circle: EB 1 2 3 4 5 6

With this schedule, your available work hours will be: Weekdays \_\_\_\_\_ Sat. & Sun. \_\_\_\_\_

List any activities or hobbies in which you participate. Outside activities demonstrate a willingness to work with other people.

School Activities

Church Activities

Community Activities

Hobbies

Sports

Please **record** the semester **grade** you received in the box next to the courses that you have **already taken**. Please place a **✓** in the box next to the courses you are **currently taking**. Please place an **X** in the box next to the courses you **plan to take** next year; Co-op class should be one of next year's courses.

Course	Grade	Course	Grade
Accounting I & II		Honors Accounting III & IV	
AP Macroeconomics		AP Microeconomics	
Advanced Software Applications		Business & Economics	
Computer Concepts and Software Applications		Consumer Education	
Honors Business Management		Honors International Business	
Multimedia Presentations		Keyboarding & Document Formatting	
PC Operating Systems		PC Repair and Maintenance	
Principles of Law		Web Page Design	
Co-Op		Co-Op	

Please check software packages you are familiar with. List any additional software you are familiar with.

Software	✓
InDesign	
Microsoft Office Suite circle those that apply Word    Excel    Access    PowerPoint	
Creative Suite circle those that apply Dreamweaver    Fireworks    Flash    Freehand	
Computer Aided Drafting & Design (CADD)	
List Others:	

Please list any other courses that you have taken that are related to your current job or the type of work you would like to do:

Course	Year taken	Grade Earned

Applicant: To be considered for enrollment in this Co-op work program, you must have a sincere desire to work part-time at ANY co-op job. You must agree to work a minimum of **15** hours per week and have reliable transportation to and from the job. Your school attendance must be very good or excellent. Teacher recommendations may be required.

Do you plan to graduate early? (circle one)      Yes      No

Date

Student's Signature

Permission Release: I hereby give permission to the Coordinator to release any information that is pertinent for employment of the above applicant. I agree to provide dependable transportation to and from work if my son/daughter is accepted into the Co-op Program.

List any restrictions you have on their employment: \_\_\_\_\_  
\_\_\_\_\_

Date

Parent's Signature

Counselor's signature indicates that the student is on track to graduate on time \_\_\_\_\_